RICK SNYDER GOVERNOR FAIRS SHELLY EDGERTON DIRECTOR

Bulletin No. 2018-01

LANSING

Quarterly Price Book Deadline Dates

This is an important notice regarding the Price Book that is effective April 29, 2018. It is your obligation to advise all responsible personnel in your company of this letter's contents.

- 1. The Commission must receive quotations for case cost changes in E-Quote by March 16, 2018.
- 2. The Commission must receive quotations for new items, proof and case size changes in E-Quote by March 02, 2018 to be listed in the Price Book.
- 3. The Commission will not accept quotations that are incorrect.
- 4. The Commission must receive complete and accurate paperwork for ADA Changes by January 29, 2018.

January 9, 2018